

# **THE WESTERN CAPE CEREBRAL PALSY ASSOCIATION**

**NPO 002 936**

**ANNUAL REPORT  
1 APRIL 2018 – 31 MARCH 2019**



## SECTION A

### 1. DETAILS OF THE ORGANISATION

**1.1 Organisation name:** WESTERN CAPE CEREBRAL PALSY ASSOCIATION

**1.2 NPO Registration Number:** 002 – 936 NPO

**1.3 The twelve-month period this report covers:**

1 April 2018 to 31 March 2019

**1.4 Contact person:**

Mrs Gadija Koopman  
Director  
Tel 021 6854150  
Fax 021 6868544  
Email address: [gadija@wccpa.org.za](mailto:gadija@wccpa.org.za)

**1.5 Physical address:**

St. Giles Centre  
71 Klipfontein Road  
RONDEBOSCH  
CAPE TOWN  
WESTERN CAPE  
7700

**1.6 Postal address:**

P.O. Box 13037  
Mowbray  
7705

## 1.7 The Organisation's Office Bearers

Name	Office bearer title	Address	Telephone	ID Number
Mr MN Osman	Chairperson	82 Upper Leeuwen Str. Cape Town 8000	0827721149	5804115007080
Mrs G. Essop	Vice- Chairperson	Flat 601 Durham Square Salt River 7925	021 4477723	3803060081084
Mr O Shaboodien	Treasurer	246 Buitengracht St. Cape Town 8001	021 421 3273	5802235161084
Mrs G Koopman	Secretary Ex Officio	St Giles Centre 71 Klipfontein Road Rondebosch 7700	021 6854150	6002250071081
Ms. F. Achmat	Board Member	23 Jordaan Street, Bo-Kaap 8001	021 424-8518	5210210653085
Mr. J. Burger	Board Member	56 Drommedaris Street, Oosterwal, Parow	0813547400	5802265040083
Mr. K. Dreyer	Board Member	14 Helder Road Garlandale Estate 7700	0216965574	5201245176085
Mr. A Jeaven	Board Member	Crn Belvedere & Imam Haron Roads, Claremont	021 671-9815	630104505081
Mrs M Nhlapo	Vice-Chairperson	7 Blaauwklippen Road Kirstenhof 7945	021 686 1241	5106250635083

## 1.8 The Organisation's staff as at 31 March 2019

JOB TITLE	GENDER	RACE
<b>HEAD OFFICE</b>		
Director	Female	Black
Office Administrator	Female	Black
Secretary	Female	Black
Fundraiser	Female	White
Driver	Male	Black
Social Worker	Female	Black
Social Worker	Female	Black
Social Worker	Female	Black
Housekeeper	Female	Black
<b>CEREBRAL PALSY CLINIC</b>		
Administrator/ Interpreter	Female	Black
<b>DE HEIDE SPECIAL CARE CENTRE</b>		
Special Care Principal	Female	Black
Programme Implementer	Female	Black
Administrative Assistant	Male	Black
Special Care Worker	Female	Black
Special Care Worker	Female	Black
Special Care Worker	Female	Black
Special Care Worker	Female	Black
Classroom Assistant	Female	Black
Domestic	Female	Black
Driver	Male	Black
<b>THE VILLAGE WORK CENTRE</b>		
Workshop Manager	Female	Black
Secretary	Female	Black
Supervisor	Female	Black
Supervisor	Female	Black
Supervisor	Female	Black
Supervisor	Female	Black
Supervisor	Male	Black
Driver	Male	Black
Driver	Male	Black
<b>ROSEDON HOUSE</b>		
Manager	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Care Giver	Female	Black
Cook	Female	Black
Cook	Female	Black
Supervisor	Female	Black
Supervisor	Female	Black
Supervisor	Female	Black
Staff Nurse	Female	Black
General Factotum	Male	Black
General Assistant	Female	Black
Driver	Male	Black
Cleaner	Female	Black
Cleaner	Female	Black
Laundry Assistant	Female	Black

## **1.9 Goals of the Organisation:**

### **The Association aims to:**

- Provide for the diagnosis, treatment, care, training and employment for persons with Cerebral Palsy.
- Advise, support, train and counsel parents and guardians in the care of their dependents with Cerebral Palsy.
- Coordinate clinics, care centres, residences, work centres, places of employment and social development services for persons with Cerebral Palsy.
- Promote and assist in research into all aspects of Cerebral Palsy.
- Provide public awareness and education on all aspects of Cerebral Palsy.
- Coordinate the work of its different projects and interest groups for the promotion of holistic care for persons with Cerebral Palsy.
- Advocate and lobby for the rights of persons with Cerebral Palsy in terms of the constitution of the Republic of South Africa.
- Raise funds needed for the implementation of the aforesaid objects in such a manner as the Board may deem fit, including the borrowing of funds.

### **The Organisation's major achievements over the past year**

The Western Cape Cerebral Palsy Association has over its many years of existence developed methods, skills and assets which has enabled it to excel in providing services for people with cerebral palsy and other disabilities. During the year under review the following services were provided by the Association:

#### **Social Work Services**

During the past year social workers assisted 825 individuals and their families with awareness raising programmes to build self-reliance and resilience and counselling and support to limit the risks and problems that negatively impact on their social well-being,

#### **Cerebral Palsy Clinic**

Physiotherapy, Occupational Therapy and Speech Therapy rehabilitative services were provided to 958 children with cerebral palsy to prevent them from becoming more disabled as they get older.

#### **Village Work Centre**

The Village Work Centre is a protected work centre for adults with cerebral palsy. During the year under review 100 adults with cerebral palsy, who live with their families in under resourced communities, accessed employment and rehabilitation services.

#### **De Heide Special Care Centre**

Individual and group educational programmes were provided to 28 children with severe and profound intellectual disabilities. Social workers continue provided ide support to parents of children at the centre as it is recognised that caring for a child with severe and profound intellectual disabilities places an enormous strain on families.

#### **Rosedon House**

Rosedon House provided residential care to 55 adults with cerebral palsy who can no longer be cared for by their families. The residential care service includes an iindividualised care management plan for each resident, the provision of nutritional meals, an occupational and rehabilitation programme as well as socialization through social functions and activities.

### Community Day Programme

Forty adults with cerebral palsy whose disability precludes them from accessing a protective workshop attended the Community Day Programme, where they are involved in a daily Occupational Programme.

### 3. Important meetings held by the organisation for the past year:

#### 3.1 List of meetings held during the past year:

Type of meeting	No. of meetings held during the past year
<b>Annual General Meeting</b>	1
<b>Board Meeting</b>	5
<b>Executive Meeting</b>	10

#### 3.2 Date of the Annual General Meeting

The Annual General Meeting of the Western Cape Cerebral Palsy Association was held on 19 September 2019. This was within the period stated in the Constitution.

#### 3.3 Changes to the Constitution

There were no changes made to the Constitution during the year under review.

## SECTION B

### FINANCIAL REPORT

#### Overview

#### 1. The Organisation's income and basic accounting details:

- 1.1 Accounting Officer's Name:** Mrs Jane Renaud  
**Accounting Officer's Address:** Western Cape Cerebral Palsy Association  
St Giles Building  
71 Klipfontein Road  
Rondebosch

#### 1.2 Organisation's accounting practices:

The organisation's accounts are prepared monthly and presented to the Treasurer as well as the Executive Committee of the Organisation.

#### 1.3 Approval of the Accounting Officer's report and annual statement:

The Accounting Officer's report and annual statement of accounts have been approved by the Organisation's Office Bearers.

#### **1.4 Total Expenditure**

Expenditure for the financial year was **R 12 926 448-00**. The expenditure for the year under review is **R 1 999 288-00** more than the previous year.

#### **1.5 Total Income**

Income for the financial year was **R 12 580 662-00**. The income for the financial year is **R 848 022-00** lower than the previous year.



Gadisa Koopman  
**DIRECTOR**